**Padbury Parish Council**

Minutes of a virtual meeting of Padbury Parish Council held on Tuesday 9th February 2021 at 7.30pm.

Present: Councillors: M Long, Chairman; S Dickens, Vice Chairman; F Morris; V Murray; P Burton, D Miah and M Williamson

Also present: P Molloy, Parish Clerk & Councillors: J Chilver, S Renshell, Sir B Stanier, L Monger; L Dale (Community Boards) and 1 resident

# Period of Public Questions: None

The meeting commenced at 7.30pm.

# 75. Apologies – None

# 76. Declarations of Interest – None

# 77. Minutes

**Resolved** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on Tuesday 12th January 2021 - PPC/07/2021.

# 78. Sports Field, Play Area and Woodland

* Re-development of the Pavilion – Drawing prepared by Councillor Long was discussed and the layout was **resolved**. Discussed the next steps ie. the appointment of an architect to produce drawings so as planning can be applied for. However, it was agreed that we would first contact four other companies to see if able to obtain an approximate build cost based on Councillor Longs drawing – clerk to arrange. Thank you to Councillor Long for the time he has spent working on the drawings.
* Pavilion storage heaters – Smart meters to be fitted if possible. Clerk chased and advised that they are unable to send out engineers due to the lockdown.
* Play Area Lease – Chandler Ray dealing with the Land Registry. Councillor Long has requested an update and costs. Unfortunately, still no response.
* Playing fields – Councillor Morris advised that he has been unable to find anyone to provide quotes for the blocked drains.
* Garage door - Members noted that the works have been completed. Thank you to Councillor Morris for collecting the door.
* Leak in the Pavilion which has caused some damp – Area needs to dry out and then be painted.
* Members noted that the football club invoice was issued on the 17th January.
* Members noted that the Legionella testing at the pavilion would be carried out during February.
* Thank you to Councillor Dickens for cutting the hedges in the play area.

# 79. Planning

79.1 New Applications: Members noted the following applications made since the last meeting:

* 21/00101/ALB – Remove plaster board and timber frame from the original existing wall, remove loose whychert from existing original wall and repair in situ with existing loose and new whychert (part retrospective) – 25 Old End
* 21/00331/APP – Erection of single storey rear extension and single storey side extension – 5 Potters Glen
* 21/00259/APP – Single storey front extension – 5 West Furlong

Members **resolved** No Objections to all of the above new applications.

79.2 Members noted the following decisions made by Buckinghamshire Council:

* 20/04283/ALB – Installation of a stone floor at ground floor level (retrospective) – The Ramblers, Main Street – **Consent granted**
* 20/04326/APP – Demolition of small lean to on rear of property, construction of pitched roof to replace flat roof and replacement of defective render on the outside of the building – Old White Horse, Main Street - **Approved**

79.3 Members noted the following applications awaiting determination by Buckinghamshire Council:

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street. Letter sent to Aylesbury Vale District Council regarding Section 215. *Update: Planning officer discussing S106 with applicant.* Councillor Chilver to query with planning officer.
* 20/03675/APP - Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. Councillor Chilver to advise update.
* 20/04282/ALB – Painting of internal timber beams in white paint (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Retention of boundary treatment to the front and rear of the property – The Ramblers, Main Street
* 20/04352/APP – Demolition of single storey attached outbuilding and erection of a single storey extension – The Robin Hood, Main Street

79.4 Other Planning issues: Members noted:

* 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Certificate refused. Appeal lodged and allowed. Enforcement notice issued by Buckinghamshire Council on the 9th December. Councillor Chilver to advise update.
* 20/01896/ - Change of use from a public house (use class A4 drinking establishments and A3 restaurants & cafes) to a single dwelling (use class C3a dwelling house) – Four & 20, Main Street – Appeallodged ref: 20/00079/REF. Start date for the appeal is 1st December 2020. Await decision on appeal.

# 80. Finance

80.1 Members **resolved** to note that the balances for the bank accounts as at 31st January 2021 are as follows:

* Barclays Community Current account ending 959 £26,126.68.
* Barclays savings account ending 970 £18,435.10.
* Barclays Millennium Wood account ending 198 £5,909.39.

80.2 Members **resolved** to make the following payments:

Paid between meetings:

* Wave - £45.35 – Pavilion water 15/10/20 – 14/01/21 – D/Debit 1st Feb

Payments agreed at meeting:

* P Molloy- £459.30 – (£376.32 January salary & £82.98 expenses – legionella test kit and printer ink) – Cheque 102188.
* R Gough – £45.00 – January caretaking costs – Cheque 102189.
* M Jackson - £123.00 – Securing gate Oct-Jan – Cheque 102190.
* A Picketts Electrical Installations - £155.60 – Supply and fit electronic timer for path lights to tennis courts – Cheque 102191.
* J Meadows - £2,152.96 – Rebuilt damaged brickwork and replaced garage door – Cheque 102192.
* EON - £405.34 (£386.04 + £19.30 VAT) – Pavilion electricity 24/6/20 -31/12/20 – Cheque 102093.

80.3 Members **resolved** to note the following income:

* None

80.4Members **resolved** the Income, Expenditure, Summary and Budget year to date statements as of 31st January 2021.

80.5 Members noted that the update of the bank mandate to include Councillor Miah to the list of signatories for the parish council accounts was in progress and that ID had been taken into the bank. Await confirmation.

80.6 Draft budget for year 2021-22 – Members **resolved** draft budget issued on the 29th January and the following reserves: Devolved services post 2022 - £3000. Build fund towards pavilion refurb - £2000 + £2000 in budget for 2021-22. Playground equipment/maintenance - £5000

80.7 Internal Audit for 2020-21 – Members **resolved** the appointment of Mrs J Olds as Internal Auditor at a rate of £130 + mileage/extras.

# 81. Other Parish Council Business

* Winslow & Villages Community Board – Members **resolved** to order 3 devices from quote 2. Quote 1(S) 2 SIDs = £5650.40 or 3 = £8271.85. Quote 2(TT) 2 SIDs = £6055.20 or 3 = £8226.00.
* Existing speed sign – Members **resolved** cost for repair - £125 to assess plus actual cost of repair.
* Accounts package – Still looking into options available.
* Governance documents – Members **resolved** the following documents: Reserves Policy, Publication Scheme, Code of Conduct, Risk Assessment, Financial Regulations, Standing Orders and Developers Protocol.
* Members **resolved** the updated Accessibility Statement.
* Bucks and Oxon 4x4 Response Group –Clerk to query insurance cover.
* Rolling Oats (refill shop) and Little Oaks (coffee) – Members noted that the clerk has advised them to check if they require a licence as playing fields car park is public land. Await response.
* Town and Parish Council elections taking place on 6th May 2021. Members **resolved** content for the parish council website to be updated.
* Lynch Garden Services – Members **resolved** their quote and agreement for next year.
* Parish Liaison Meeting held on the 27th January – Thank you to Councillor Burton for attending and circulating his notes.
* Parish Charter Survey – Questions circulated 1st February. Consultation open until the 7th March 2021. Councillor Burton agreed to review.
* Website – Members **resolved** signing up to Google analytics.
* Padbury W1 is 100 years old this year and they are asking for permission to plant a tree and some bulbs to mark the occasion. Clerk has provided them with contact details at Buckinghamshire Council.
* EWR Project Newsletter – Clerk to update information to be added to the parish council website and circulate for comment.

# 82. Maintenance/Environmental Issues

* Community Support Group within Padbury – Information circulated regarding Parish Stewards on 26th January. Members **resolved** to place an article in the pump looking for volunteers once the pump is available via print. Councillor Murray and clerk to action.
* Greener Padbury Group – Councillor Murray provided an update. The group is currently getting a plan together regarding wildflower verges – Councillor Murray to advise that they would require Buckinghamshire Councils approval and they would need to provide a plan and state how they would maintain the verges. Millennium Woods – They had inquired about organisations who could help in forming a ‘Forest School’. They also asked about the parish councils arrangements for coppicing the trees – this needs to be discussed further. Pond – They noted that the new owner of the Tythe Barn is currently taking on the maintenance. They are investigating village wide events; open gardens and a monthly litter pick.

# 83. Buckinghamshire Council:

* The re-surfacing of the footway on Main Street is now complete – Clerk raised concerns re grass verges. Update received 11th June - They will be assessing sites for remedial work later this summer and the footway work at Padbury should be prioritised. Councillor Chilver to advise update and if works will actually be carried out – chased, await response.
* Bus stops (two by new development) – Improvements to be undertaken but consultation has yet to be carried out. *Update 4/1/21 – Await update from Public Transport Team.* Chased 28th Jan and 5th Feb, await response.
* Crossing on the A413 – Under Section 38, developer to install an informal crossing. Under Section 106, a pelican or toucan crossing to be installed. *Update 4/1/21 from Buckinghamshire Council – We did have some funding concerns early on in the scheme’s design stages, however we have worked hard to free up additional funding recognising that this is a priority item for the community and I am pleased to say that the project now has all the funding we anticipate needing which is great. This will include any extension to footways as might be necessary. Transport for Bucks is continuing with design work and as part of the design process would like to arrange a small informal meeting with the Parish to discuss the proposal (await dates). We have looked at a number of options in terms of location and have come up with a proposal which meets best practice guidelines however we wanted your buy in to the proposal before fixing anything. We anticipate this later in January* *so that we can present drawings etc for consideration - for COVID reasons this will have to be virtual, but we can share screens etc so should still work well. In terms of timetable, we are at the moment looking at constructing the crossing during the Summer Holidays this year, we anticipate construction lasting about 4 weeks. Because of the importance of the road, we are looking at single lane closure construction, meaning that we avoid total road closure. If we can bring forward construction we will, however COVID, lockdown and timetable conflicts might well prevent us from doing this.* Chased 28th Jan and 5th Feb, await response.

# 84. Highways

* Flooding on Main Street – Local Area Technician for Buckinghamshire

Council advised that he will be discussing this matter with management and colleagues in Strategic Flood Management. Councillor Dickens advised that the ditch needs clearing. Clerk to try and arrange a site visit with the Local Area Technician for Buckinghamshire Council.

* Number and speed of HGVs driving through the village – several residents have raised concerns. This was discussed at length. Article for the parish council website to be updated with contact details for both EWR and HS2 – residents to be encouraged to contact them direct. Photos of damage to grass verges and Main Street tarmac – clerk to forward to both companies. Councillor Chilver is also raising the issues on behalf of the parish council and is also looking into who pays for the damage. Sub group of the Community Boards is holding a meeting with both EWR and HS2 on the 1st March.

# 85. Dates of next meetings – Padbury Parish Council – Members are asked to note: 9th March 2021, 13th April 2021, 11th May 2021, 8th June 2021, 13th July 2021, 14th September 2021, 12th October 2021, 9th November 2021 & 14th December 2021.

Meeting closed at 9.15pm

Signed…….………………………………Chairman / Date…………………………